



U.S. DEPARTMENT OF COMMERCE
National Oceanic and Atmospheric Administration
NATIONAL WEATHER SERVICE
1325 East-West Highway
Silver Spring, Maryland 20910-3283

MAR 9 2011

MEMORANDUM FOR: Management and Organization Division
Office of the Chief Financial Officer/Chief
Administrative Officer

FROM: David Murray 
Director, Management and Organization Division

SUBJECT: Certification of NWSI 1-803, Records Management,
Dated September 29, 2003.

The Management and Organization Division of the Office of the Chief Financial Officer/Chief Administrative Officer reviewed National Weather Service Policy Directive 1-803, Records Management and certifies it requires no updating during its FY 2011 biennial review cycle.

Responsibility for the directive is currently held by:

OPR: David Murray
Certifier: Robert J. Byrd
Approving Authority: Robert J. Byrd

